

SECONDARY TRANSFER

A SIMPLE(ish) GUIDE

Choosing the right school for your child

- Don't rely on what other people think about schools, go and look for yourselves.
- Remember some children do best at the top of the class whereas others flourish when they have more able classmates.

The Kent Test Results

- To be placed as Grammar your child needed to have an **aggregate score of 323 or more with no single score lower than 107.**

What next?

- There are different scenarios depending on the decisions you made regarding the Kent Test

POSITION 1

- I did not put my child in for the Kent test
- Visit all the high schools you can and place the 4 best in order of preference on the SCAF form
- **COMPLETE ONLINE BY 31st October 2018** and tell the school office you have done so.

POSITION 2

- I did put my child in for the Kent test
- Visit all the grammar schools and high schools you can
- I find out on 11th October that my child is assessed as grammar
- If you wish to choose a grammar school education then place the 4 best grammar schools in order of preference on the SCAF form
- **COMPLETE ONLINE** by 31st October and tell the school office you have done so.

POSITION 3(a)

- I did put my child in for the Kent Test
- I find out on 11th October that they are assessed as **high** and we decide will accept high assessment.
- a) Place the 4 best high schools in order of preference on the SCAF form
- COMPLETE ONLINE by 31st October and tell the school office you have done so.

POSITION 3(b)

- I did put my child in for the Kent Test
- I find out on 11th October that they are assessed as **high** and we think we should appeal.
- Speak to Mrs Knoupe to discuss your child's scores and whether we think you have a realistic chance of appealing for a grammar assessment. We decide we want to appeal for a grammar school
- b) Put at least one preferred grammar school and preferred high schools on the form in preferential order on the SCAF form
- COMPLETE ONLINE BY 31st October and tell the school office you have done so.

Does the order matter?

- The order you name the schools in on the SCAF only matters if more than one of them can be offered to you. In which case the highest preference one will be offered.

Will my child definitely get a Grammar School Place?

- No.
- If you name a grammar school that is over subscribed your child could possibly not be offered a place there. In which case your child will then be offered the highest available of your remaining preferences even if that is not a grammar school.

Receiving the school place offer.

- You will be offered a place on 1 March 2019. You will need to accept or refuse the offer directly with the school. The deadline for returning the secondary acceptance/refusal form is 16 March 2019. If you have been offered a Kent school but live outside Kent, you may also need to inform your own Local Authority.

Not offered the schools you applied for

- This may be because:
- your child was not eligible for the school
- there were more applications than spaces available so the school used its oversubscription criteria to prioritise which children to offer places to.
- In these cases we must offer your child a place at another school. This will usually be the nearest school to your home with available places.

If you are unhappy with the offer

- KCC suggest that you visit the school you have been offered to find out more about it.
- We recommend that you still accept the place your child has been offered. This will not affect your waiting list position or your appeal. It will guarantee your child has a school place if no places become available or if your appeal is unsuccessful. If the waiting list or appeal are successful you must remember to tell the school you were originally offered that you no longer want the place.

Waiting Lists and Appeals

- If you are still unhappy you can put your child on the waiting list. To add your child's name to a waiting list you will need to complete the secondary waiting list form and return it to KCC by 15 March 2019. Waiting list forms will be available from the 2 March 2019.
- Make an appeal for any of the schools you applied for. You can do either or both for the same school or for different schools. For example, you can appeal for one school and put your child on the waiting list for another.

Make an appeal

- Go to www.kent.gov.uk/
- [Appeal online](#) (a drop down box shows you which schools you can appeal online for)
- Print a [secondary school appeal form \(PDF, 521.3 KB\)](#) (sent to Chair of Governors)
- Read [our guidance for parents \(PDF, 450.8 KB\)](#) for further information about appeals.
- Come and talk to us we will help as much as possible.