Whitstable Junior School Determined Admission Arrangements 2028-2029 Consultation

Whitstable Junior School is a foundation School and part of The Coastal Alliance Collaborative Trust (CACoT)
As our own admissions authority, we are required under the School Admissions Code 2021 to review our admissions policies annually and to consult on our arrangements from time to time. The code requires consultation in the following circumstances.

1. When changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements (including any supplementary information form) that will apply for admission applications the following school year.

2. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period.

It has been at least 7 years since our arrangements were last consulted upon. In line with our duties to consult please find attached our admissions arrangements for the academic year 2028/2029. There are no proposed changes to the arrangements.

The Governing Board will meet soon after the closure of the admissions consultation to

consider any comments. If no comments are received the arrangements will be considered for determination at the next full Governing Board meeting.

This consultation opens on 16th November 2026 and ends on 28th December 2026

If you would like to comment on these proposed arrangements, you can:
Email us at manager@whitstable-junior.kent.sch.uk
Write to us at
Whitstable Junior School
Oxford Street
Whitstable
Kent CT5 1DB

The School's Published Admission Number is 60

Contact details are as follows:
The Headteacher
Whitstable Junior School
Oxford Street
Whitstable
CT5 1DB
01227 272385 – manager@whitstable-junior.kent.sch.uk

In the event of oversubscription: Before the application of oversubscription criteria, children with a statement of special educational need or Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly. If the number of preferences for the school is more than the number of spaces available, places will be allocated in the following priority order:

1. **Looked After Children and previously Looked After Children** – A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2. Current Family Association - a brother or sister in the same school at the time of entry where the family continue to live at the same address as when the sibling was admitted – or – if they have moved – live within 2 miles of the school, or have moved to a property that is nearer to the school than the previous property as defined by the 'Nearness' criterion'.
In this context brother or sister means children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters, foster brothers or sisters.

3. Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

4. Nearness of children's homes to school – Nearness of children's homes to school - we use the distance between the child's permanent home address (defined in KCC's annual admissions

prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the place will be given to the child who applied first.
If siblings from multiple births (twins, triplets, etc.) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the LA will offer a place to each of the siblings, even if doing so takes the school above its PAN.

Right to Withdraw Places
After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

1. When a parent or carer has failed to respond to an offer within a reasonable time; or
2. When a parent or carer has failed to notify the school of important changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent or carer.

Late Applications
The school will use the process set out in the KCC Parents Guide for Primary School Applications.

Appeals
In accordance with the requirements of the Education Acts, the Governors will make arrangements, if required, for parents or carers to appeal to an independent appeal panel against the refusal of a place for their child in the School. Details of the appeals procedure are sent out with all allocation/refusal notifications.

Waiting list
If a child is unsuccessful in obtaining a place because of oversubscription, the parent or carer may ask for the child's name to be placed on the school's waiting list. Applications must be made by notifying the Local Authority. The Local Authority will, using the school's oversubscription criteria in the same order of priority, reallocate any places that have become available to those who have asked to go on the waiting list. The waiting list will be re-ranked in line with the school's published oversubscription criteria every time a child is added to the list. Waiting lists will be maintained until the end of the relevant academic year of admission. Placing a child's name on the waiting list does not affect the parent's or carer's right of appeal against a refusal to offer the child a place at the school.

In Year Casual and Other Year Group Admissions
Application for admission must be made direct to the Headteacher using the Form IYCAF. The same oversubscription criteria as set out above will be applied.

Requests for admission outside of the normal age group
Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete a JCAF application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year 3 the following year. Deferred applications must be made via paper JCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.
list. Parents or carers may ask for the child's name to be kept on the school's waiting list should there be no space for their child.

Key Terms Explained:

Published Admission Number (PAN)
The maximum number of children the school can admit in a year

Looked After Children
A child who is in the care of a local authority or being provided with accommodation by a local authority.

Previously Looked After Children
Children who were adopted, subject to child arrangements orders or special guardianship orders immediately after being looked after, and children who were in state care outside of England and ceased to be in care as a result of being adopted.

Statement of Special Educational Need / Education, Health and Care Plan (EHCP)
A legal document that describes a child's special educational needs and the support they require.

Sibling / Current Family Association
A brother or sister already attending the school. This includes natural brothers or sisters, adopted siblings, stepbrothers or sisters, and foster brothers or sisters who live as brother and sister in the same house.

Oversubscription Criteria
The rules used to decide which children get places when there are more applications than available spaces.

Nearness / Distance Criterion
The measurement used to determine how close a child's home is to the school.

Permanent Home Address
The address where your child normally lives with their parent or carer. This is the address used to determine distance from school and sibling criteria.

Waiting List
A list of children who were unsuccessful in obtaining a place due to oversubscription

Appeals
If your child is refused a place, you have the right to appeal to an independent appeal panel.

JCAF (Junior Common Application Form)
The application form used to apply for a junior school place in Kent. This is submitted to Kent County Council during the normal admissions round.

IYCAF (In-Year Casual Admission Form)
The form used to apply for admission outside the normal admissions round (for example, if you're moving into the area mid-year).

Deferred Entry / Admission Outside Normal Age Group
A request for a child to be admitted to a year group outside their normal age group

Normal Point of Entry
For Whitstable Junior School, this is Year 3 (age 7), when children typically transfer from infant school.

Fraudulent or Misleading Application
When a parent provides false or deliberately misleading information on their application.